

# CYSA Soccer - Fall 2015

## Photo Day Process

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### **General**

- Pictures will be taken in the Parkside Gym on the first game day, Saturday 8/15.
- Be sure to distribute Photo Envelopes to Players during practice the week of 8/3.
- Each team has an assigned time. Please be sure to communicate it to players & parents.
- Ask that all players be outside the gym 15 minutes prior to your assigned time.
- Remind players to wear tennis shoes for pictures and then change into cleats for the game.
- Please check-in and have your team ready 15 minutes early.
- Don't wait for late players. If all of your players aren't present by your assigned time, go ahead with pictures.
- If you miss your assigned time, we will try to work you in, but teams there at their assigned time will go first.
- Coaches can't elect to forgo pictures
- Please instruct parents to wait for players at gym Exit

### **Set-up**

- 1 Gym Entrance (Left), 1 Gym Exit (Right)
- 1 location for Check-in (outside gym) Extra forms available at Check-in table.
- 1 location for Payment (inside gym)
- Baskets available to transport cleats if needed. 1 team per basket.

### **Prior to Entering Gym**

1. Coach gathers team outside of gym and collects completed registration forms.
2. Coach checks in at Check-in Table and confirms ready to go.
3. Coach takes completed registration forms into gym to complete check-in.
4. Pro-Tek check-in table person verifies forms and payment enclosed.
5. At designated time, Coach collects team and goes to designated photo station.
6. Players remove cleats on tarp at entrance & place in basket. One parent can assist.
7. Parent transports basket to exit and waits for players.

### **Inside the Gym**

- 2-3 Photo Stations, each with 1 Team & 2 Individual photographers
- 3-4 photo staff to handle registration/payment

### **Gym Activity**

- Players and Coaches ONLY allowed inside gym. (1 parent helper permitted for younger players.)
- No cleats allowed inside gym. Tennis shoes and sandals OK.
- Team follows photographer directions.
- No parent observers in gym